

# **'Jervis Bay Baptist Church Position Description'**

## **Position Title:**

Pastor

**Date this Position Description was Approved:** 26/09/2021; **Updated:** 16/08/2024

## **Position Category:**

Category 1a – Pastoral staff and staff in leadership roles and/or engaged in child-related work or work with vulnerable adults.

## **Position Description:**

Oversee the implementation of the 'Direction Principles' of the Church, these being: Connecting, Spiritual Maturity, Ministry, and Belonging. As part of this implementation, oversee the aspects of preaching, pastoral care, staff development, volunteer development, and ministry leader development of the Church.

Maintaining a vision to revitalise the Church by reaching out to younger generations. The Church has a strong desire to reach out to young families and eventually develop a children's ministry and youth ministry.

## **Position Requirements:**

1. Mandatory: A personal belief in the Lordship of Jesus Christ and a commitment to model his love to all with whom you have contact.
2. The gifting, abilities, and passion relevant to the position.
3. Agreement with beliefs stated in the 'Church Constitution'.
4. The characteristics of 1 Timothy 3:1-7.
5. Qualifications that are recognised by, and acceptable to the 'Baptist Churches of NSW & ACT'.
6. Ability to work in and lead a safe work environment.
7. Valid 'Police Criminal Record Check'.
8. Evidence of agreeing to abide by and uphold the 'Code of Ethics and Conduct'.
9. Valid 'Working With Children Check' (WWCC), 'Work, Health and Safety' (WHS) and 'Creating Safe Spaces' certificate(s), or equivalents.
10. Complete a 'Screening Check Questionnaire'
11. Sign and agree to abide by the 'Staff and Volunteer Code of Conduct'.
12. Complete an 'Induction' appropriate to the position.

## **Training Required to Fulfil This Position:**

Any additional training and/or qualifications which are required, and which are recognised and acceptable to the 'Baptist Churches of NSW & ACT'.

## **Position has authority to:**

Fulfil the role of the 'Pastor' 'Position Description' above.

## **Primary Position Responsibilities and Duties:**

1. To lead, attend, and participate in our regular Sunday, and special day services.
2. Implement the 'Direction Principles' of the Church, with highest priority being given to the 'Direction Principle' – **Connecting**. Encourage the Church in intentionally connecting with the community and inviting people into exploring a relationship with our Lord Jesus.
3. Implement the other 'Direction Principles' of the Church, with significant priority being given to the 'Direction Principles' of:
  - a) **Spiritual Maturity** – helping believers to become grounded in the Christian faith, to encourage one another, and to grow in their participation with the Body of Christ.
  - b) **Ministry** – equipping, deploying, and empowering each believer for a significant ministry by developing their God-given gifts, talents and experiences.
  - c) **Belonging** – providing opportunity for transforming lives and the worship of our Lord and Saviour, Christ Jesus.
4. As part of implementing the 'Direction Principles' of the Church, oversee the preaching and teaching, pastoral care, staff development, and ministry leader development of the Church.
5. Shall not cause or allow any practice, activity, decision, or organisational circumstance that is unlawful, unethical, or unbiblical.

## **Secondary Role Responsibilities and Duties:**

1. Attend, where possible, 'Administration Team', 'Care Team', 'Mission and Ministry Team', and 'Safe Church Team' meetings.
2. Ensure the smooth administration of the Church.
3. Be involved with the 'Baptist Association of NSW & ACT'; Shoalhaven Baptist Ministers Gatherings; the local 'Bay and Basin Ministers' Association'; schools and other community organisations (if required).
4. Liaise with organisations using church facilities.
5. Liaise, or delegate liaising, with media sources over any issues relating to the Church.

## **Position's Lines of Accountability:**

### **Responsible to:**

The Church 'Leadership Team' [Which includes the: 'Administration Team', 'Mission and Ministry Team', 'Care Team', and 'Safe Church Team'] e.g., through consultation and Church meetings.

### **Responsible for whom:**

The Church family.